

Consent Discussion Checklist

This checklist helps guide student supervisors to gain consent from people with disability for students to be involved in their service.

Student placement information	✓
Where the student comes from e.g. university.	
Explanation about the role of the student.	
The structure of the placement e.g. observational, final placement.	
The duration of the placement and what happens when the placement is finished.	
Service information	✓
Amount/level of service that will be provided.	
Environments where service will be provided.	
What a session/service from the student will look like e.g. when the student supervisor will and won't be present in the session/service.	
How the supervisor will monitor the service provided by the student.	
Privacy and confidentiality information	✓
How information will be collected and shared between the student and student supervisor.	
How information may be shared with external agencies or people e.g. school, medical team etc.	
Risk information	✓
Explain any potential risks and how they will be managed.	
The student will be complying with WHS and professional standards and regulations, including Working with Children Checks (where applicable).	
The student is covered by insurance through their university or tertiary institution.	
Billing information	✓
Whether or not student services will be charged and how much.	
Other fees according to organisation e.g. travel, meetings etc.	
Consent information	✓
Who will give consent for the service.	
What format consent will be given e.g. verbal, written, non-verbal.	
How consent will be recorded on file.	
How to end consent.	
Feedback information	✓
How feedback can be provided (formal and in-formal) to the student, student supervisor, or organisation.	
Provided opportunity for person with disability to ask questions.	✓